# **Guideline for presentation**

### **Oral presentation**

- Presentations are slide-based, with one speaker per presentation.
- Each presenter is allocated 20 minutes, which includes the discussion time, changing presenters, connecting equipment, and setting up materials.
- Please connect your device (e.g., laptop) to the projector available in the oral presentation rooms.
- The projector supports HDMI or RGB connections. Please prepare conversion cables, etc. as necessary.
- · A laptop (Windows 11, PowerPoint for Office 365) will be available in each room for oral presentations, if needed.
- If you are unable to bring your own device, you may use this laptop.
- Due to potential compatibility issues, audio output may not be available. Those who wish to output audio are requested to bring portable speakers.

#### **Poster presentation**

- Poster presentations allow for multiple presenters.
- The posters should be in A0 format, 84.1 cm (W) × 118.9 cm (H), and pushpins and tape will be provided.
- The data and results presented at the conference may not be photographed, recorded, stored, or reproduced, in whole or in part, without the permission of the presenters or the organizers.

#### Workshop

- Workshops provide a platform for introducing and experiencing observations and experiments, showcasing teaching materials and tools you have created, and exchanging ideas and opinions.
- Each compartment includes a desk,  $270 \text{ cm (W)} \times 60 \text{ cm (D)}$ , and a panel board,  $180 \text{ cm (W)} \times 180 \text{ cm (H)}$ . Posters and other materials can be displayed on the panel board, and pushpins and tape will be provided.

## Poster presentations by junior high and high school students.

- This is a poster-based presentation featuring junior high and high school students, with multiple presenters allowed.
- These poster presentations will be reviewed, and prizes will be awarded for the best presentations.
- The poster must not have been presented at any other conferences or meetings with identical content.
- Other precautions are essentially the same as those described above for poster presentations.